



# TUALATIN HILLS UNITED SOCCER CLUB

## Club By-Laws

### ARTICLE I - NAME

The name of this organization shall be the "TUALATIN HILLS UNITED SOCCER CLUB", hereinafter referred to as T.H.U.S.C.

### ARTICLE II - PURPOSE

The purpose of T.H.U.S.C. shall be to teach, govern and promote the game of soccer for junior players of high skill level.

### ARTICLE III - OBJECTIVE

It shall be the objective of T.H.U.S.C to promote sportsmanship and a sense of fair play within the framework of a team sport, and to develop an interest in, and a working knowledge of, the game of soccer. T.H.U.S.C. shall endeavor to provide a competitive environment whereby those players of above average ability and dedication will compete at the highest competitive level in the State of Oregon. It shall not be an objective of T.H.U.S.C. to provide a recreational environment wherein the widest possible participation and playing time are goals of the club.

It shall further be the objective of T.H.U.S.C. to be an active member of the Oregon Youth Soccer Association, and to support the objectives and goals of that organization.

### ARTICLE IV - Membership

#### A. Definition of Membership

1. Junior Player: The term "junior player" as applied in these by-laws means an amateur player who has not attained his/her 19th birthday before the last day of the year for the current USYSA playing year.
2. Adult Member: Those persons actively engaged in fostering the game of junior soccer within T.H.U.S.C., including parents of participating players, coaches, club officers and club representatives.

#### B. Qualification of Membership

Junior players should reside within the general boundaries encompassed by the Tualatin Hills Junior Soccer League. Those junior players residing outside this boundary shall be eligible for membership upon payment of an out-of-district fee as set by Tualatin Hills Parks and Recreation District.

## ARTICLE V. OFFICERS

### A. The officers and their duties are:

1. **PRESIDENT:** The president shall be the presiding officer of the club. The president shall meet with the Board of Directors at least once each month. The president will establish with the Board the program and calendar of the club. The president will appoint persons and/or committees to implement the program of the club. The president shall oversee all operations of the club, and may cosign checks with the treasurer. The president will recommend to the Board the appointment of the following: Team Coaches, Tournament Director, and unfilled Board positions. The president shall review all contracts (including employment and independent contractor agreements) and recommend to the Board their approval or termination.

2. **VICE PRESIDENT:** The vice president shall assist the president in completion of his/her duties, including conducting club affairs in the absence of the president. The Vice President shall be responsible for the development of club rules and procedures. The Vice President will inform the board of directors of any bylaw infraction.

3. **SECRETARY:** The secretary shall keep accurate minutes of all board meetings, and handle all correspondence. The secretary will inform all board members of upcoming meetings.

4. **TREASURER:** The treasurer shall be responsible for all club funds, and shall receive and disburse payments for accounts payable. The treasurer will collect and deposit registration fees, and will work closely with the registrar to ensure all fees are paid. The Treasurer will provide the board of directors a monthly financial report to be handed out at the monthly board meetings.

5. **REGISTRAR:** The registrar will collect registration forms and fees from all junior players who participate in the club programs. The registrar will work closely with the treasurer to assure all fees are paid. After team selection, the registrar will collect final team rosters from the coaches, and submit these to OYSA for the appropriate league registration.

6. **EQUIPMENT MANAGER:** The equipment manager shall be responsible for working with the team managers and coaches of the club to ensure that teams are properly uniformed and have proper equipment in accordance with policy set by the Board. The equipment manager shall research and present options to the board for club uniforms, and shall work with uniform and equipment vendors to outfit and equip the teams.

7. **LEAGUE REPRESENTATIVE:** The league representative shall attend meetings of the Tualatin Hills Junior Soccer League, representing the interests of the club on the league board. The league representative shall inform the Board at the monthly board meeting of the activities, programs and policies of the league as they impact the club. The league representative may also attend OYSA Classic Council meetings.

8. **COMMUNICATIONS DIRECTOR:** The communications director will send out newsletters a minimum of three times a year to all members. The communications director will provide notification to the membership of the annual general meeting at least

14 days but not more than 30 days prior to the annual general meeting. The communications director will create advertisements for THUSC events such as tryouts.

9. **FIELDS REPRESENTATIVE:** The fields representative shall be responsible for attending monthly field committee meetings with THPRD. The fields representative is responsible for taking field requests made by the board to that meeting, along with acquiring practice fields. It is his/her job to represent THUSC to the best of his/her ability.

B. The term of office for all officers shall be one calendar year. No person may hold the same office for more than three consecutive full terms.

C. The officers of T.H.U.S.C. will be elected by the majority of adult members who have players registered at T.H.U.S.C. for the current USYSA playing season, and who are present and voting at the Annual General Meeting.

#### ARTICLE VI - BOARD OF DIRECTORS

The governing authority of T.H.U.S.C. shall be delegated and vested with the Board of Directors, which shall be comprised of the nine elected officers.

A. Powers of the Board:

1. The Board shall meet at least once each calendar month to administer the affairs of the club.
2. The Board shall adopt a budget and levy dues and assessments.
3. When an officer of T.H.U.S.C. resigns or is unable to complete his/her term of office, the Board shall be empowered to fill the vacancy.
4. The Board may, upon vote of five officers excluding the President, suspend the powers of any officer. A Board Meeting must then be called within 30 days to review the suspension, and if upheld by a majority of the Board, a replacement shall be elected by the Board.

B. The Board shall be responsible for:

1. Enforcing these by-laws.
2. Setting goals, creating policies/procedures, and making rulings or interpretations necessary to carry out the objectives of the club.
3. The appointment of a Club Director to implement the objectives of the club.
4. Making temporary rules or regulations for specific cases or situations not provided for in the by-laws or OYSA Rules, when deemed necessary to carry out the objectives of T.H.U.S.C.

#### ARTICLE VII - STANDING AND SPECIAL COMMITTEES

Standing and special committees will be appointed by the president and approved by the Board.

1. JUDICIARY COMMITTEE: Will investigate, hear and recommend to the Board action to be taken regarding rules infractions reported to it in writing. This may include discipline of players for misconduct.

2. COACHES COMMITTEE: in case of alleged misconduct by a coach, the committee shall investigate, hear and recommend to the Board action to be taken against the coach, including immediate suspension.

3. Other Special Committees may be appointed and convened as needed.

## ARTICLE VIII - CONDUCT OF BUSINESS

Fifty one percent (51%) of the filled board positions shall constitute a quorum. All members of the board shall have one vote. The business of T.H.U.S.C. shall be conducted according to "Roberts Rules of Order". The President votes only to break a tie.

## ARTICLE IX - ANNUAL GENERAL MEETING

At least one general meeting of T.H.U.S.C. shall be held each January. All members shall be notified of the annual general meeting at least 14 days but not more than 30 days prior to the annual general meeting. At this meeting, each board member will deliver an annual report, and the treasurer will submit a written annual financial statement.

## ARTICLE X - TEAMS

A. TEAM FORMATION: The age grouping and roster size used to determine team formation will be in accordance with those set down by OYSA for classic league play.

Teams or qualified players will be formed from a pool consisting of junior players who are eligible for membership in accordance with Article IV.

B. TEAM SELECTION: Tryout dates and sites shall be established at the February meeting. T.H.U.S.C. will hold a minimum of two skills assessments/tryouts for each age group. Final selection by the coaches panel will be based upon performance at the tryouts, written recommendations, and any other information submitted on behalf of the player. Team selection will be completed within one week of the final tryout, and each player participating in the tryout will be notified of the team selection within two weeks of the final tryout. Only the T.H.U.S.C. board has authority to extend these deadlines.

C. RESTRICTIONS: No coach or representative of a coach shall exert or attempt to exert undue influence on any junior player to seek membership on a team. A violation of this provision of the By-Laws will result in the immediate suspension of the coach by the T.H.U.S.C. Board.

ARTICLE XI - AMENDMENTS TO BY-LAWS

Amendments to these By-Laws may be proposed at any board meeting. They may be discussed and modified at this meeting. The final adoption of any changes cannot occur until the next meeting. Changes to the By-Laws do not become effective until accepted by OYSA. If OYSA does not approve any amendment, it will be omitted upon notification from OYSA.

ARTICLE XII - DISSOLUTION

In the event of dissolution of T.H.U.S.C., any remaining fund balance will be placed in trust with the THJSL for the exclusive use of the youth soccer program.

Submitted this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.

By the THUSC Board of Directors:

X \_\_\_\_\_  
Wayne Flynn, President